Aim	Objective	Target group	Action	Who is responsible?	Dates	Evidence
To gather evidence of good practice in Speech, Language and Communication (SLC) from class leads.	To ensure that class teams are meeting standards for good practice in SLC for the pupils in their class.	Pupils	• To request evidence (photo, video or other) from class leads once per term which relate to work towards targets in SLC, or which show progress generally in SLC. To be filed in SLC Action Plan folder.	V. Henry	Starting January 2018, ongoing termly.	Evidence gathered in Action Plan folder. Evidence in pupils' IEP folder of individual progress.
To monitor evaluate the current system Speech, Language and Communication (SLC)	To identify strengths and weaknesses of the current system, and to resolve any issues where possible.	Pupils	 To seek staff views through questionnaire and/or staff meeting To feedback issues to SLT for discussion. To decide on any changes that can be made to improve the current system. 	V. Henry	Completed by Easter 2018.	Minutes of meetings. Questionnaire results. Changes to school system for SLC.
To organise whole staff training (or group) sessions on specific aspects of Speech, Language and Communication.	To continue to develop staff knowledge and skills in Speech, Language and Communication in order that pupils are supported effectively.	Staff Pupils	 To consult with staff regarding their training needs. To consult with Mrs Derries regarding suitable training dates. To work with Mrs Emery to organise training. 	V. Henry	July 2018	Evidence from training sessions. Evidence of pupil progress in the assessment cycle, including B2 results.
To seek pupils' views about school, using AAC where appropriate to the young person's communication needs.	To have an inclusive approach to gathering pupils' views. To make effective use of a variety of communication methods to gather views.	Pupils	 To consult with class leads/teams regarding the questions to be asked Sixth Form to be involved in the development of the questionnaires To consult with class leads and Mrs Emery regarding the methods of communication that will be appropriate for each pupil To identify a block of time during which pupils can be asked for their views To submit their views to Mrs Derries for inclusion in the whole school analysis 	V. Henry	Started October 2017, ongoing to Easter 2018	Evidence (e.g., video, photo, paper copies of questionnaires) of pupils' involvement in the process of gathering views in SLC Action Plan folder. Pupils' views to be submitted to Mrs Derries and be considered in the school improvement process.