## **ENGLISH**

- Social interaction, communication & listening skills
- Team skills & negotiation
- Customer sales, conversation and product promotion
- Researching & ordering products
- Writing receipts, labels, letters, emails
- Completing orders & sales sheets
- Evidence to support ASDAN accreditations & awards and Functional skills qualification

## MATHS

- Money management, recognition, counting, giving change, balancing takings
- Completing accounts sheets
- Calculating profit & loss
- Researching, costing & pricing products
- Time management
- Mental arithmetic
- Measurements & quantities of materials, equipment & products
- Evidence to support ASDAN accreditation & awards and Functional skills qualification

## LIFE SKILLS/MAPP

- Independence, functional life skills
- Time management
- Planning and organising
- Making well informed independent choices
- Integration into local community and development of links and partnerships
- Self-management
- Work ethics & resilience
- Making healthy lifestyle choices
- Thinking & reasoning skills
- Health & Safety at work
- Evidence to support ASDAN accreditation & awards and Functional Skills qualification

# ART & DESIGN/DESIGN & TECHNOLOGY

- Designing & developing products
- Exploring colours & combinations
- Exploring materials & textures
- Testing materials
- Hand eye co-ordination and fine motor skills
- Safe use & maintenance of equipment

# BUSINESS & ENTERPRISE SKILLS

By M. TAIT

# SCIENCE

- Re-cycling resources to make products
- Research, exploration & evaluation of suitable materials
- Products design & development
- Safe use of equipment
- Changes in temperatures, materials & properties

# SMSC/PSHE/CITIZENSHIP

- Raising self-esteem, confidence & resilience
- Making healthy, positive choices
- Making positive contribution to local community
- Knowledge & understanding of British Values
- Team skills & positive communication & relationships

## COMPUTING

- Use of Word, Publisher & Powerpoint
- Designing tables & charts
- Designing promotion leaflets, posters, labels
- Awareness of E-safety, logging in & out securely

Product photography & editing

- Sourcing & ordering products online
- Printing, photocopying
- Use of emails, multi media messages
- Use of search engines
- Understanding of advertising, social media &